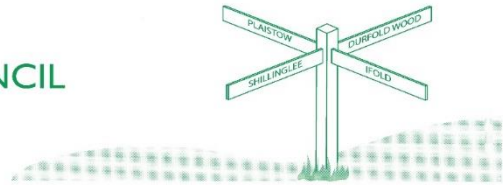


# PLAISTOW AND IFOLD PARISH COUNCIL



**MINUTES** of the Finance Committee of Plaistow and Ifold Parish Council held on **Wednesday 12<sup>th</sup> April 2023**, Winterton Hall, Plaistow.

**Please note:** - These minutes are to be read in conjunction with the minutes of the [Finance Working Group meeting](#) dated 05.04.2023 as well as the [Budget Forecast Comparison spreadsheet at 31.03.2023](#), and [2023/24 budget spreadsheet](#), which were published on the Parish Council's [website](#) with the [agenda](#).

The Finance Working Group minutes provide all necessary background information for the matters considered at this meeting.

**Present** Cllr. Phil Colmer (Finance Committee Chair); Cllr. Paul Jordan (Chair of the Parish Council); Cllr. Nicholas Taylor; Cllr. John Bushell and Catherine Nutting (Clerk & RFO)

One (1) MOP was present, in person.

**F/22-23/024** **Apologies for absence & housekeeping**  
Apologies were received and accepted from Cllr. Rick Robinson.

**F/22-23/025** **Disclosure of interests**  
None received.

**F/22-23/026** **Minutes**  
The Committee **RATIFIED** the **APPROVAL** of the minutes of the Finance Committee meeting held on 11<sup>th</sup> January 2023, which are published on the Parish Council's [website](#).

**F/22-23/027** **Public participation**  
None received in advance of the meeting or requested at this item on the agenda.

**F/22-23/028** **Finance Working Group - minutes, recommendations, and updates since 05.04.2023**  
The Committee **RESOLVED** to **RECEIVE, NOTE** and **APPROVE** the minutes and recommendations of the Finance Working Group dated 05.04.2023; which will be **SIGNED** by the Chair of the meeting via

Actions: -  
Clerk / Cllrs.  
Colmer and  
Taylor

Secured Signing, in accordance with Standing Order 9(d), as a true record. The Working Group minutes are appended to these [minutes at A](#).

The Committee considered the matters and recommendations outlined in the Working Group minutes and **RESOLVED** as follows: -

1. VAT – Qtr. 4

To **NOTE** the the end of Qtr. 4 HMRC VAT reclaim for the period 01/01 – 31/03/2023 for the sum of £619.26.

2. Verification of bank reconciliations for Qtr. 4 (January – March 2023)

To **NOTE** the bank statements, corresponding reconciliation statements, cash book and trial balance for quarter 4 and **RESOLVED** to **APPOINT CLLR. TAYLOR**, who is not a bank signatory, to verify/**SIGN** the documents via Secured Signing in accordance with Standing Order 9(d).

3. To consider the 2022/23 Budget Forecast Comparison spreadsheet at Quarter 4 (End of Year)

The Committee **NOTED** the FWG's commendation of the Budget Forecast Comparison spreadsheet at Quarter 4 ([appendix A of the FWG minutes, pg., 10](#)) and **NOTED** the End of Year position.

The Committee **NOTED** that the accruals and prepayment adjustments had altered the Year End figure by £66.52. Therefore, the Parish Council ends 2022/23 with a budgetary overspend of (£4,322.30) and own reserves of £27,955.44 (excluding the loan) / £62,695.17 *including* the loan.

The Committee **NOTED** the annual unbudgeted expenditure responding to large-scale planning application within the Parish (Crouchlands and Foxbridge) and the various underspends in other budget areas, which has helped to 'off-set' the planning expenditure, as highlighted by the FWG.

4. Banking

The Committee **NOTED** the FWG's **RECOMMENDATIONS** and **RESOLVED** as follows: -

- a. The Clerk be given a mandate to move funds between the Parish Council's two accounts (current and reserve) as required, without the need for prior authorisation. The Clerk to report to the Finance Committee and/or Full Council at the next meeting.
- b. The Parish Council Chair to be added to the banking mandate following the Annual Parish Council Meeting on 17<sup>th</sup> May and confirm that all signatories are aware and happy to remain on the mandate.
- c. Approve the Direct Debits to Southern Electric / BT / Information Commissioner and Public Works Loan Board and update the Council's Standing Orders and Financial Regulations accordingly.

5. Grant Applications

The Committee **NOTED** the FWG's **RECOMMENDATIONS** and **RESOLVED** to approve the grant payments as set out at Appendix B.

The Committee **NOTED** and **APPROVED** a **RECOMMENDATION** from Cllr. Price, who is a trustee of the Billingshurst Emergency Assistance Team (BEAT) which looks after the Parish's defibrillators, that a grant of £500 be made at this juncture and hold in reserve the remaining £500 to be used, if necessary, to support the Kelsey Hall defibrillator, which is owned by South East Ambulance Service who are responsible for its maintenance. *If* SECAmb is unwilling to update/replace the battery and pads, the Parish Council can release additional funding to ensure the defib is fit for purpose.

6. 2023/24 Budget

The Committee **NOTED** and **APPROVED** the FWG's **COMMENTS** and **RECOMMENDATIONS** and **COMMENDS** the final budget to the full Council for approval.

The Committee **NOTED** that whereas the Colin Smith Planning Ltd costs regarding the Neighbourhood Plan had been split between 2022/23 and 2023/24, in actual fact the full invoice had been settled in 2022/23. However, rather

than reduce the 2023/24 budget, the Finance Committee **RECOMMENDS** that the assigned budget of £1,000 remain.

7. Precept & Priority Survey

The Committee **RESOLVED** to **DEFER** this matter as the wording / information is still being drafted.

**F/22-23/029**

**Meeting Dates**

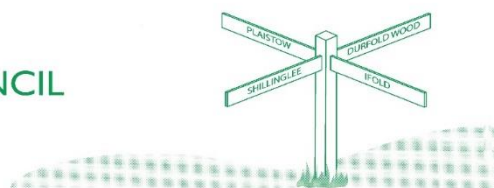
- Finance Committee Meeting - 14th June 2023, 7pm, Kelsey Hall, Ifold
- End of Qrt.1 meeting to take place in July – date to be confirmed.

Actions:

Clerk

There being no further business to discuss the Chair closed the meeting at 19:20

## PLAISTOW AND IFOLD PARISH COUNCIL



**MINUTES** of the Finance Working Group (FWG) of Plaistow and Ifold Parish Council held on **Wednesday 5<sup>th</sup> April 2023**, via Zoom.

Please note: - The Working Group cannot make any decisions; it can make recommendations for the Finance Committee and/or full Council to consider and resolve upon. In relation to the Council's budget and Precept, only the full Council can resolve upon these matters – they cannot be delegated to a Committee/Working Group and/or Officer.

The Finance Committee will meet at 7:00pm on 12<sup>th</sup> April 2023 - before the full Council meeting - to consider and resolve upon the recommendations set out below.

- |                |                                                                                                                                                                                                                                                                                                                                                               |                   |
|----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|
| <b>Present</b> | Cllr. Phil Colmer (Finance Committee /Working Group Chair); Cllr. Paul Jordan (Chair of the Parish Council); Cllr. John Bushell; Cllr. Rick Robinson; Cllr. Nicholas Taylor and Catherine Nutting (Clerk & RFO)                                                                                                                                               |                   |
| <b>Item 1</b>  | <b>Apologies for absence</b><br>None.                                                                                                                                                                                                                                                                                                                         |                   |
| <b>Item 2</b>  | <b>Disclosure of interests</b><br>Recommendation: - To deal with any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined under the Plaistow and Ifold Parish Council <a href="#">Code of Conduct</a> and the Localism Act 2011, in relation to matters on the agenda.<br><br>None received. |                   |
| <b>Item 3</b>  | <b>VAT – Qtr. 4</b><br>The FWG <b>DEFERRED</b> this matter to the Finance Committee meeting on 12.04.2023.                                                                                                                                                                                                                                                    | Actions:<br>Clerk |
| <b>Item 4</b>  | <b>Verification of bank reconciliations for Qtr. 4 (January – March 2023)</b><br>The FWG <b>DEFERRED</b> this matter to the Finance Committee meeting on 12.04.2023.                                                                                                                                                                                          | Actions:<br>Clerk |

**Item 5**

**To consider the 2022/23 Budget Forecast Comparison spreadsheet at Quarter 4 (End of Year)**

The FWG **REVIEWED** the Budget Forecast Comparison spreadsheet at Quarter 4 (appendix A) and **NOTED** the End of Year position (column L) and the movement notations (column N).

The 2022/23 final budget (column H) projected a (£14,403.78) overspend (H:112). However, as at 31.03.2023, the Parish Council's end of year forecast is (£4,255.78) (L:112) – an improvement within the financial year of £10,148. The only additional (minor) movement anticipated - which may alter this Year End figure slightly – will be the accruals and prepayment adjustments when the accounting system is officially closed.

The Parish Council ends the financial year with own reserves (excluding the loan amount) of £28,021.96 (L:150). This is a reduction in the Council's own reserves of £4,255.78; (the Council began the 2022/23 financial year with own reserves of £32,277.74 (H:150)).

The Council ends the year with overall reserves (including the loan amount) of £62,761.69 (H:155).

The FWG draws attention to the annual unbudgeted cost of £14,686 which represents the expenditure within 2022/23 incurred responding to the larger planning applications at Crouchlands Farm and Foxbridge, which were not anticipated at the start of the financial year (L:89 compared to H:89). This largescale unbudgeted expenditure has been largely offset by underspends in other budget areas such as 'Projects' (L:84) and the deferment of the Ifold Playpark into 2024/25 (H:78, L:78 & N:78); 'Village Maintenance' (H:76 & L:76); and 's.137 Payments' (H:50 & L:50).

Staff costs increased within the year as the Clerk's hours were increased to full time (H:13 & L:13).

The FWG **COMMEND** the Quarter 4 (End of Year) Budget Forecast Comparison spreadsheet to both the Finance Committee and Full Council.

**Item 6**

**Banking**

- a. To consider moving a further amount into the Council's Reserve Account, prior to the 1st precept instalment

The FWG **RECOMMENDS** that the Clerk be given a mandate to move funds between the Parish Council's two accounts

Actions:  
Clerk

(current and reserve) as required, without the need for prior authorisation. The Clerk to report to the Finance Committee and/or Full Council at the next meeting.

- b. To consider amending the bank mandate\* to add the PC's Chairperson (after May elections)

The FWG **RECOMMENDS** that the Parish Council's Chair be added to the banking mandate following the Annual Parish Council Meeting and confirm that all signatories are aware and happy to remain on the mandate.

\*Cllr. Capsey; Cllr. Colmer; Clerk

- c. To recommend for approval - within 2023/24 - the Direct Debits and where necessary, update the PC's Standing Orders and Financial Regulations

The FWG **RECOMMENDS** that the following direct debits continue in 2023/24 and the Parish Council's Standing Orders and Financial Regulations are updated to take account of approved direct debit payments.

From account	Payee name	Payee reference	Status	Amount	Last requested date
PLAISTOW & IFOLD PC	SOUTHERN ELECTRIC	783530420	Active	£39.35	17 Feb 2023
PLAISTOW & IFOLD PC	BT GROUP PLC	GP00802504	Active	£41.94	16 Feb 2023
PLAISTOW & IFOLD PC	ICO	ZA140575	Active	£35.00	22 Nov 2022
PLAISTOW & IFOLD PC	PUBLIC WORKS LOANS	PLAISTOW	Active	£5,279.00	21 Sep 2022

**Item 7**

**Grant Applications**

The FWG considered the 2023/24 grant applications received (Tranche 1) and **RECOMMENDS** the following awards\*: -

Actions:  
Finance  
Committee on  
12.04.2023 /  
Clerk

Not s.137 payment		
Organisation	Requested	Recommended
1 <sup>st</sup> Ifold Guides	£380	£380
Plaistow Youth Club	£1,977	£1,500
1 <sup>st</sup> Ifold Scouts	£5,000	£2,500
Kelsey Hall	£2,664	£1,500
Plaistow Preschool	£6,000	£2,000
Winterton Hall	£1,500	£1,500
Parochial Church Council (churchyard maintenance)	£1,250	£1,250

Billingshurst Emergency Assistance Team	£1,500	£1,000
<b>Overall total</b>		<b>£11,630</b>
<b>s.137 total</b>		<b>£7,380</b>

\*Due to the anticipated costs within 2023/24 regarding large scale planning application, the FWG **RECOMMENDS** that the Council takes a conservative approach to the Tranche 1 grant awards. However, the FWG **RECOMMENDS** that applicants are reminded that the grant policy provides for further applications within the year (Tranche 2). If savings are made against other budget headings, the Council can consider awarding additional grants later in the year.

The following applications received particular comment: -

1<sup>st</sup> Ifold Guides – This is the first year the group have sought a grant award from the Parish Council.

1<sup>st</sup> Ifold Scout Group – The group have received significant grant awards from the Parish Council over the last few years to support the building costs of the extension, (which benefits all groups using the venue). Of the £2,500 recommended, £1,500 should be considered a special ‘one off’ payment towards the additional unplanned works associated with the build, rather than to set a precedent of a ‘standard’ annual amount.

Billingshurst Emergency Assistance Team – The FWG noted that the overall costs to maintain defibrillators have increased, however the community has lost 1 defib at Plaistow Stores (removed). If a replacement defib is installed within the Parish, then the grant award could be increased to reflect the additional maintenance costs.

Additionally, the FWG **NOTES** that it is unconfirmed that the Council will attain the General Power of Competence (GPoC) in May (after the election period). Therefore, **RECOMMENDS** that the Council errs on the side of caution and ensures that the grant awards remain well within the annual s.137 limit of **£15,788.70** (set by central Government). This caution will allow for a Tranche 2 of grant awards and any other unplanned expenditure within 2023/24, where the Parish Council does not have a specific legal power, or duty. The



current recommended s.137 expenditure would leave £8,408.70 available within 2023/24.

The FWG **RECOMMENDS** that any organisation who has not (yet) asked for a grant award (at Tranche 1) should not have an anticipatory budget set against it (based on their 2022/23 grant). The budget should be amended within the year *if* Tranche 2 awards are sought/made, and other savings have been realised within other budget headings.

**Item 8**

**2023/24 Budget**

The FWG **REVIEWED** the 2023/24 final budget (column L of appendix B) and **NOTED** the changes between the draft budget, as presented to the Parish Council in January 2023 and upon which the Precept was set (column R).

Actions: -  
Finance  
Committee &  
Full Council on  
12.04.2023 /  
Clerk

The FWG **RECOMMENDS** that the full £15,500 uplift in the Precept\* be put against planning applications, in particular Crouchlands Farm as a 'fighting fund', as discussed and agreed by the Full Council in January 2023 (L:86).

Therefore, the FWG **RECOMMENDS** that the overall budget for planning applications is increased from £9,000, as set out in the draft budget (R:89) to £24,615.00 (L:89).

*\*In 2022/23, the Council's Precept was £96,000. In January 2023, the [Finance Committee recommended](#) that the Precept be increased by c.5% due to the anticipated expenditure in 2023/24; however, the Finance Committee recognised that this uplift could be insufficient due to anticipated costs/challenges within the year. The Full Council agreed with a 5% uplift in principle and a Precept of £102,500 was discussed. However, Councillors agreed that an uplift of £6,500 in real terms (the difference between £96,000 and £102,500) would not meet the anticipated expenditure in relation to the various large-scale planning applications (based on consultant quotes) and therefore the Precept should be further increased. The Full Council resolved to set a Precept of £118,000 (23% increase), which would realise an additional £15,500 towards a 'fighting fund' (the difference between £102,500 and £118,000). Please refer to the minutes of the [January meeting \(11.01.2023\)](#) for full details.*

Against this firm 'fighting fund' recommendation, and the recommended grant awards (item 6 above), the FWG **CONSIDERED, DISCUSSED** and where necessary **ADJUSTED** the other highlighted

(in blue) line items, where there has been significant movement between the draft budget (column R) and the proposed final budget (L:21 / L:31 / L:52 / L:53 / L:64 / L:65 / L:70 / L:72 / L:74 / L:79 and L:80).

The following expenditure received specific comment: -

Publicity and Communications inc. Postage (L:21) – includes the Precept & Priority Survey printing and posting costs quoted by Arun DC and approved by Full Council in March (08.03.2023, C/23/034(4)).

Other Expenses (Inc. Elections UNCONTESTED) (L:31) – slightly reduced as the Council has been informed by CDC (05.04.2023) that the election is uncontested. However, provides for possible additional election expenditure (June 2023) to fill the remaining 3 vacant seats.

Winterton Hall Legal Assessment & Parish Council Events (inc. King's Coronation & AA.) (L:52 & 53) – both budgets have been increased to reflect agreed quotes and works already in progress.

Litter Bin Emptying and Litter Pick (L:64) – the uplift recognises the potential need for additional road signage already agreed in principle by the Council (14.12.2022, C/22/159(4)).

Tennis Court Maintenance and Cleaning (L:65) – the FWG discussed at length the Youth Club's request for support to resurface the tennis court (£3,480).

The FWG **AGREED** to **RECOMMEND** that the annual cost associated with the general (regular) upkeep of this **community asset** includes both the annual cleaning cost c.£300 (supported by the Parish Council for many years) and an annual vegetation cut. Sussex Land Services has quoted £225 to add the tennis court hedges to the Parish Council's annual Ground Maintenance Contract.

In relation to the resurfacing works, the FWG **RECOMMENDS** that the Council meets this cost on this occasion; however, **REQUIRES** that the Youth Club puts in place a strategy to increase the tennis courts use within the community, to be agreed by the Parish Council before the money is paid. The FWG **RECOMMENDS** that the Parish Council is shown *how* the tennis court will meet these costs in the future. The FWG **NOTES** the Youth Club's concerns regarding the increase in electricity costs to floodlight the tennis court in the

winter months and the need for new, efficient lighting. This is a further cost, which should be borne by the tennis court itself.

The FWG discussed that the tennis court represented a sporting facility within the community which is not well used, or even known about. Therefore, better publicity is required and diversity of use of the facility e.g., netball / 5-aside football etc.

Playground Repairs & Maintenance (L:70) – this uplift represents the need to replace a broken child swing at the Lady Hope Playpark and replace the signage with the winning artwork from the 2021 Annual Assembly, which is work in progress.

Notice Boards, Finger Posts and Signage (L:72) – the uplift represents the Parish Council’s decision to adopt the traditional fingerpost signs and undertake an asset audit, which may realise some maintenance expenditure in the coming year.

Bench Replacement and Maintenance (L:74) – the uplift represents a more realistic cost to repair or replace a bench. This budget can be considered in conjunction with line 72 and the pending asset review.

Winter & Emergency Plan Committee (L:75) – this budget has been reduced slightly, as the £1,000 budget routinely shows an annual underspend and the only committed expenditure is the Winterton Hall’s annual WIFI costs.

Traffic Calming (Contingency) L:79 – this budget has remained unchanged against the draft budget, as the revisions to the West Sussex Speed Limit Policy, which became operational on 5 January 2023, have possibly reduced the cost of TRO applications.

Bus Stop Refurbishment / Maintenance (L:80) – the FWG **RECOMMENDS** that the additional £4,000 - which the Parish Council resolved to put towards this project (08.02.2023, C/23/021(3)) to increase the budget from £6,000 (New Homes Bonus (NHB) grant funding) to £10,000 - be met by the Council’s ringfenced CIL. Consequently, the cost of this project would be entirely met by grant funding (rather than Precept) namely CIL and NHB. Although, both grants were received as ‘income’ in previous years. Any CIL underspend can be further ring fenced and put against the Ifold Playpark in due course. Therefore, it is **RECOMMENDED** that L:129 (ringfenced CIL reserve) and L:140 & L:414 (ringfenced NHB) be

reduced to £0, as the money is reflected in the 2023/24 expenditure against this project.

Planning, Development and Consultancy (L:88) – this is a new line item, introduced since the draft budget to reflect other planning and related expenditure e.g., Chichester’s forthcoming Local Plan examination.

The recommended final 2023/24 budget projects an annual expenditure of £134,183.20 (L:93) – an increase of £34,474.68 expenditure since the draft budget (R:93).

Consequently, the recommended final budget projects a (£15,733.20) overspend as at 31.03.2024.

The FWG **NOTES** that this is a similar anticipated overspend when preparing the 2022/23 budget (01.04.2022) and over the course of the year, movements within the various budget headings resulted in a better actual position as at Year End.

However, the Full Council is advised to note that were the recommended final budget to come to fruition, the Council’s own reserves, at the end of the financial year (March 2024), would be £12,288.76 (L:148); which would be a negative movement in the reserve position of £15,733.20 (from £28,021.96 (F:148) to £12,288.76 (L:148).

**The FWG hereby RECOMMENDS the final budget to both the Finance Committee and Full Council for consideration and resolution at the meeting on 12<sup>th</sup> April 2023.**

**Item 9**

**Precept & Priority Survey**

The FWG **RECOMMENDS** that the explanation regarding how the various council tax banding amounts are calculated is kept to a minimum, due to its technical complexity; and the Parish Council mirror the Police Crime Commissioner’s survey and show the impact upon a Band D property (the legal requirement) for an average £10 extra per year (83p per month).

Actions:  
Clerk

**Item 10**

**Meeting Dates**

The FWG **NOTED** its next meeting on 7th June to: -

- review the Internal Audit report
- review the Annual Governance and Accountability Return (AGAR, external audit - signed off by the full Council on 14th June and submitted no later than 30th June)

Actions:  
Clerk

- review the Precept & Priority Survey results
- consider the first draft of the PC's Business Plan

The corresponding Finance Meeting to take place on 14<sup>th</sup> June, 7pm,  
Kelsey Hall

End of Qrt.1 meeting to take place in July – date to be confirmed.

There being no further business to discuss the Chair closed the meeting at 21:50

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## Grant Applications Summary Sheet 2023/24

- The Grant Award Policy is available on the Parish Council (PC) website [here](#).
- The key legal principle enshrined within s.137 Local Government Act 1972, requires that grants must be *“in the interests of or will directly benefit the area or its inhabitants, or of part of it, or of some of it”* and *“the direct benefit should be commensurate with expenditure.”*
- The Finance Committee has delegated authority to make decisions regarding the PC’s annual grant expenditure.
- The PC’s grant policy allows for two tranches of applications: January (for April) & June (for July).
- In 2022/23 the PC had up to £14,279.58 to spend on all s.137(4)(a) Local Government Act 1972 grants (combined).
- In 2023/24 the PC has up to **£15,788.70** to spend on all s.137(4)(a) Local Government Act 1972 grants (combined). This figure is calculated by multiplying the number of Parish electors, as of 1st April (1,590) by £9.93 (amount per elector). This figure is provided annually by the Department for Levelling Up, Housing & Communities.
- s.137 is relied upon when the PC does not have a specific legal power, or duty to do something and/or incur expenditure. Some of the grant requests below fall outside of s.137, as the PC *has* a power/duty to act. These are noted in **red**. In these cases, there is no limitation on the amount of financial support the PC can offer, and the expenditure does not reduce the annual s.137 limit.
- This year, the PC will qualify for the General Power of Competence (GPOC). This Power comes about when a PC has a qualified Clerk and at least 2/3rds of its Members are elected. At the Annual Parish Council Meeting in May (after the election period), the PC will resolve that it meets the qualifying criteria for the GPOC.
- S.1(1) Localism Act 2011 provides that a local authority with the GPOC has the power to do anything that individuals generally may do, save where legislation prevents this. Therefore, the PC will have far more options to manage situations which may arise. For example, unlike expenditure incurred under s.137, the GPOC imposes no statutory maximum annual limit to the level of expenditure that may be incurred. The restraint would be the PC’s budget and priorities.

- An eligible PC cannot incur expenditure under s.137 (except to contribute to the funds of charities in furtherance of their work (s. 137(3))).

No./	Organisation	2021/22 Grant	2022/23 Grant	2023/24 Requested	Justification
1.	<b>1<sup>st</sup> Ifold Guides</b>	-	-	Requested: £380  <b>Approved:</b> <b>£380</b>	The funding is required to purchase a new camping fridge as the current one has broken and is unable to be repaired. The fridge is needed for the first Camp of 2023, Petworth Camp (29 <sup>th</sup> April-1 <sup>st</sup> May). The fridge will be used for the Summer Camp and all future camps.
2.	<b>Plaistow Youth Club</b>	£1,500	£1,500	Requested: £1,977  <b>Approved:</b> <b>£1,500</b>	We would like help with the purchase of a retro arcade game for the children to use inside (£1,400) and £577 to pressure clean and seal the Youth Club Floor.
3.	<b>1<sup>st</sup> Ifold Scout Group</b>	£2,000	-	Requested: £5,000  <b>Approved:</b> <b>£2,500</b>	Monies are sought to fund additional, unplanned work on the barn extension for which planning permission has already been granted and the main build costs secured through previous fund-raising activity. Additional funds are required to cover the cost of unplanned foundation work and tree surgery. It is hoped that the build work will be completed during 2023. Around 160 children benefit from the activities organised by the 1st Ifold Scout and Guide Group.
4.	<b>Kelsey Hall</b> <b>Not s.137 grant</b>	£1,500	£1,500	Requested: £2,664  <b>Approved:</b> <b>£1,500</b>	To insulate the Hall loft.  In the recent cold weather, the water supply to the kitchen sink and dishwasher had to be turned off due to frozen pipes. This is because, when the kitchen was refurbished in 2017, the plumber took the decision to route the water pipes from the ladies' loo up into the loft and across to the kitchen. December 2022 was the first time we had a prolonged period of freezing temperatures since then. With the weather expected to become more extreme and unpredictable, this could easily happen again. We have already appointed Pipeline Plumbing Services Ltd to:

					<ul style="list-style-type: none"> <li>- Attend to the frozen pipes and look at how they can be rerouted to prevent freezing.</li> <li>- Reroute pipework through wall to under sink, up the wall vertically, then running horizontally underneath ceiling (to be boxed in by third party).</li> <li>- Cost £708 including materials. Invoice: <a href="https://sm8.link/f9q5vl8">https://sm8.link/f9q5vl8</a></li> </ul>
5.	<b>Plaistow Preschool</b>	£800	£2,000	<p>Requested: £6,000</p> <p><b>Approved: £2,000</b></p>	<p>Construction of a weatherproof structure. Our provision is predominantly outdoors only going inside in extremely wet weather or very low temperatures. With space and without walls children have a wonderful sense of freedom, their conversations flow more freely, and they are far more in touch with nature giving them an understanding of the world in greater depth. A weatherproof structure in the pre-schools garden would provide a more comfortable and inviting environment for the children to continue learning and playing outdoors regardless of the weather.</p>
6.	<b>Winterton Hall (Annual Grant)</b> <b>Not s.137 grant</b>	£1,500	£1,500	<p>Requested: £1,500</p> <p><b>Approved: £1,500</b></p>	<p>Repairs to the hall roof. Total cost of project c.£9,000 +VAT</p> <p><i>The Parish Council has traditionally provided funds to enable the hall to have lower hall hire rates than it would otherwise have. Provision of this money directly benefits all residents who use the hall.</i></p>
7.	<b>Parochial Church Council - Kirdford Church</b> <b>Not s.137 grant</b>	£1,000	£2,250	<p>Requested: £1,250</p> <p><b>Approved: £1,250</b></p>	<p>To contribute towards the cost of upkeep of Kirdford Parish churchyard – which is open to residents of Plaistow and Ifold. To contribute towards the maintenance of the conservation area in the churchyard.</p>



8.	<b>Billingshurst Emergency Assistance Team (BEAT First Responders)</b>	£1,000	£1,000	Requested: £1,500  Approved: <b>£1,000 £500 payment and £500 in reserves for Kelsey Hall defib</b>	We are seeking funding to continue the maintenance of Public Access Defibrillation, the consumables for each defibrillator have risen to c.£350 per battery and c.£45 per set of electrode pads. This is a considerable increase from our previous cost base. We are also hosting a series of public awareness events to promote the knowledge of how to use and reduce the fear of use of AEDs by the public, these sessions will also cover basic life support skills such as CPR.
	<b>Previous Years Grants – Not requested (yet)</b>				
	Ifold Freeholders and Residents Association (IFRA)				
	Home-Start Chichester & District	£1,500	£1,408		
	The North Singers	£250	£250		
	Friends of Chichester Hospital	-	£50		
	Kirdford Baby and Toddler Group	-	£500		
	Plaistow Tea Club	£0	£0		

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